SIGMA THETA TAU IOTA MU CHAPTER

Monthly Board Meeting & General Membership Meeting Minutes

|  |  |
| --- | --- |
| **STTI Iota Mu Chapter** | **1/22/18/12pm-1pm/LOCATION OF MEETING: HSC 1C110B** **1C110 A at 12:00-12:50 Texas Tech University Health Sciences Center Room** **Zoom link:** <http://zoom.us/j/8067434248>  |
| **OFFICERS:****PRESIDENT: DR. AMANDA VEESART****VICE PRESIDENT: DR. LANELL HARRISON****SECRETARY: RACHEL CHAPMAN****TREASURER: VENISA MORGAN** | **BOARD MEMBERS:** CHAPMAN, RACHEL;; MORGAN, VENISA; HARRISON, LANELL; JIMENEZ, THREADGILL, BREN; VEESART, AMANDA**Committee Members:**  EDWARDS, CARRIE, STANSELL, PRISCILLA; JOHNSON, PATRICIA FRANCIS A; THAL, WENDY; SRIDAROMONT, KATHY (A); THOMAS, LAURA; HAGSTROM, ANN; HARRIS, OLIVIA (AE); ROSALINDA; LONG, JOANN; MARTIN, COURTNIE; Deborah Sikes, Stacey Spradling, Belinda Gallegos, Erin Gibson, Hollis Franco, Christy Howard, A = Absent without Notice, AE = Absent with Notice (excused) |
| **ATTACHMENTS:**  | * Agenda
* Previous meeting minutes
* Treasurer’s report
 |

|  |  |
| --- | --- |
| **Call to Order**  | The meeting was called to order by Dr. Amanda Veesart @ \_\_\_\_\_\_\_ |
| **Approval of Meeting Minutes** | Please review  |
| **Agenda** | **Time****(Min.)**  | **Key Points** | **Actions** | **Due Date and Person Responsible** |
| **Standing Reports:**  |
| 1. Announcements –Dr. Amanda Veesart
 | 2m | * Welcome to members
 |  |  |
| **Consent Agenda Items:** |
| 1. VP Report- Dr. LaNell Harrison
 |  |  |  |  |
| 1. Treasurer’s Report – Venisa Morgan
 |  | * ATTACHED
 | No questions  |  |
| 1. Counselor Report – Dr. Wendy Thal ; Bren Threadgill
 |  | * Added \_\_\_new members
* Added purple bracelet to graduation ceremony
* Two students didn’t get invitations from Sigma and asked that we take another look at their qualifications for consideration for Sigma
* One of those students is in the top 15. Per Dr. Veesart, the ranking system is tied to TTU and that official ranking system determines their qualification for the Sigma induction. The student didn’t meet the qualifications by the deadline so therefore would not qualify.
* Sigma is the new official title of the Organization
* There may be minor bilaws changes in the future.
 |  |  |
| 1. Philanthropy Chair Report – Dr. Kathy Sridaromont
 |  |  |  |  |
| 1. Succession Committee Report – Dr. Carrie Edwards Olivia Harris; Priscilla Stansell
 |  | Priscilla Stansell plans to get with Carrie Edwards for succession  |  |  |
| 1. Publicity Chair Report –Courtnie Martin
 |  | * Courtnie working with IT on new Sigma website to house information related to meetings.
 |  |  |
| 1. Membership Chair Report – Kathy Ann Hagstrom
 |  | * No news. Continuing open line of communication regarding membership
 |  |  |
| 1. Governance Chair & member report- Dr. Patricia Francis & Dr. Joann Long
 |  | * No news/updates
 |  |  |
| 1. Research Chair- Dr. Laura Thomas
 |  | * No news/updates
 |  |  |
| **Unfinished Business:** |
| **New Business:** |
| 1. Discussion on purchasing back-drop for Events

Dr. Carrie Edwards/AV | 10m | * $545
* Members prefer to Backdrop with our Chapter name on it.
* Dr. Veesart moved to vote to approve the expense.
* No objections. Vote passed
* Scarborough specialties will develop the backdrop.
 | Treasurer will work with Carrie Edwards to get the funds |  |
| 1. Strategic Plan Committee

Dr. Amanda Veesart | 5m | * **Progress-** Attendance at Leadership Connection-Fall
* **Sept 15th and 16th in Indianapolis. Dr. Veesart, recommends she and Dr. Veesart go to learn how to run a chapter.**
* **The conference will go over our Chapter’s strategic plan. Money is already in the budget for President and VP for conferences.**
 |  |  |
| 1. Update on Anniversary Event. Dr. Kathy Sridaromont
 | 10 m | * **30th Anniversary**
* **March 26th 6-9 at the McInturf.**
* **Have a table purchased/supported at the Nurse Practitioner’s conference on March 1st-2nd. Requesting that we have a membership meeting table set up with members there to support.**
 | An email will be sent to follow up.  |  |
| 1. Presence for NP conference on March 1-2
 | 10m | * **We need representation for STTI at our table we purchased.**
 |  |  |
| 1. Events for participation-Dr. Amanda Veesart
 | 5m | * **Any events we need to be present at for Chapter Key Award-moving forward**
* **Dr. Long: Connecting with Nursing: 10th annual Alumni and Friend event Feb 8th 6:30-8:30 food, and live band at LCU.**
* **Courtnie Moore: The Lubbock Dream Center**
* **We as a Chapter lack demonstrating Community Involvement**
 | Dr. Veesart will send an email to follow up. |  |
| 1. Discussion on increasing seed grants to 4 per year
 | 10 m | * **Dr. Veesart & Laura Thomas: recommended that we support 4 seed grants per year rather than 2 per year ($500 per seed grant) to support our researchers.**
* **Dr. Long suggests 5 seed grants per year.**
* **Dr. Veesart moved to increase seed grants to a total of 5 seed grants per year.**
* **Motion passed. Our fiscal year ends June 30th so we have an additional 3 grants for this fiscal year.**
 | As a chapter we have approved Seed Grant Funding for Dr. Veesart and Dr. Collins. This leaves us 3 more grants for this fiscal year (ending June 30, 2018). Dr. Thomas will send out information to members to publicize the funding availability.  |  |
| 1. Other Business as needed
 | 10m | Leadership: Balancing Work and Life.Dr. Veesart would like to start offering CEs for our meeting presentations.  |  |  |
| **Adjournment** | The meeting was adjourned by Dr. Amanda Veesart at 12:36pm (meeting minutes taken by Venisa Morgan, Treasurer).  |
| **Next Meeting** | Feb 26th |
| **Name of Meeting Secretary** | Rachel Chapman  |