**Graduate Student Association - Meeting Agenda**

**09-07-18 (3:30 pm – 4:30 pm)**

1. **GSA website**:
	* Requires update:
		1. Update new GSA/SRW officers info- Monica sent the bio and pics to Danny already, however new pics must be taken by Cami who will be in Dallas during the time that everyone is available. Kirstin will send another available date Monday to Cami. Monica will talk to Tres and we’ll use the pictures that Kirstin took as of now.
		2. Update meeting minutes on website- Update the meeting minutes on the website. Right now, only 2015 meeting minutes are uploaded. Pam will check with Tres. Update new officers on the website as well. Right now, it’s still showing the old pictures and old officers.
2. **Senators:**
	* Any update? – Senators find out when the SGA meetings are. Senators should be attending the meetings now. Omar forward the email to all the senators please. Breaking News: First meeting September 12th ACB 110 time: 5:30-8:00pm. Meetings will be held biweekly. September 15th is the Senator orientation. All meeting and times is on SGA website.
3. **SRW Banquet:**
	* MS and Brianyell: plan to have a tentative budget for SRW banquet decorations by October, before next GSA meeting. This way in the letter we can mention “banquet expenses” for a minimum donation. Run the letter by Pam before sending out. Pharmaceutical students (45) will be here for the banquet as well. In the letter, we can put that we are expecting a bigger turnout this year and that the expenses were a bit short last year. The institution’s accreditation is around that time as well.
	* Decide: Music and photographer
4. **Fundraising events:**
	* No. of students interested in applying for travel scholarship this year: 11
	* Minimum amount to be raised: $6250
	* SGA account: $6,040.13, we have raised $1111 with moving cart sale in August. Total = $7151.13
	* Pam: do we have any pending expenses from last year? There was a small negative balance that will be written off, so we will have a fresh start. The first journal club will be approximately $400.00 that will be deducted from this amount.
	* Fundraising events for Fall 2018:
		1. Bahama Buck’s (20% of profits go to GSA): Sept 20th 6-9. GSBS students should hopefully show up around 7pm. There will be a snowball fight. Hopefully the mentor/mentee students will show up.
		2. Polo T-shirts and Jackets: pre-orders starting Sept 20th- October 22nd
		3. Fall Bake Sale: Sept 27th and 28th Remind the students again. (send the email again)
		4. Chipotle (33%) of profits to GSA: Nov 5th from 4-8pm
		5. Other ideas?
		6. Fair? (Pam)- They’re all full! Bummer ☹
5. **Volunteering events:**
	* American Diabetes Association Walk: Sept 22nd 8:30am-10:30am
	* Bake sale: Sept 27th and 28th
	* American Heart Association: Saturday, October 13th (Need a team?)- We might Join Dr. Jansen’s team. Can be used as GSA volunteer credit.
	* 2018 Walk to End Alzheimer's: October 27th (Need to register?)- Monica- Get a contact number and maybe join their team?
	* Spooky Science Carnival: October 27th, 4:30pm-9:15pm
	* Silly Science Carnival: October 31st, 9:30am-12:15pm
	* Bubble Fest:
		1. November 16th (Member's night), 6:00pm-8:45pm
		2. November 17th (Public event), 9:30am-6:15pm (Multiple shifts)
	* Ronald McDonald House: November/December- Caitlyn can you give Monica more information on this?
	* Haven Animal Shelter: November/December
6. **Social Events:**
	* Main event, Trapped – When? – Monica will work on contacting these places for potential times.
	* Other ideas?- Friendly Friday, Tent city, bridge of Lubbock, Dance/workout/Zumba. (Elham email Monica more info on this- Lucca?)
7. **GSA mandatory meeting:** Sept 10th
	* Any questions?
	* What’s being served for Journal club?
	* Some people didn’t do the survey, so they might not be able to get the travel funds.
	* Sarah ordered extra food for Dietary restrictions since everyone didn’t respond in the survey.