REGISTRATION GUIDE

- 1. Log into WebRaider <u>https://webraider.ttuhsc.edu</u> with your eRaider name and password.
- 2. Select TTU MyTech Tab
- 3. Select Registration
- 4. Select Add or Drop Classes.
- 5. Search for class or enter CRN number.

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6. To change variable credit hour courses, select the Schedule and Options tab.

REGISTER FOR CLASSES	
Find Classes Enter CRN	s Schedule and Options
Enter Your Search Criteri	a ()
Term: Spring 2016 - LBK Med	and GSBS
Subject	
Course Number	
Keyword	
	Search Clear Advanced Search

7. Your registered course list will be similar to the example below:

id Classes	Enter CRNs	Schedule an	d Options				
ummary rm: Spring 201	6 - LBK Med and GS	BS					
Title		-	Details	Hours	CRN	Schedule Type	0
Advanced Cell	Biology		GBCM 6320, 001	3	20881	Lecture	\$
Advanced Train	ning in Ultrasound		GGMS 5007, 001	1	20965	Laboratory	ş
Educational Pro	oject in Biomedical \$	Sciences	GGMS 5310, 001	3	20956	Independent Study	ş
Research			GGMS 7000, 001	1	20957	Research	ş
Responsible C	onduct of Research		GSBS 5101, 001	1	20905	Lecture	ş
Topics in Gradu	uate Medical Scienc	es	GGMS 5099, 005	1	20992	Lecture	ę

8. Variable credit hour courses will have underlined numbers.

REGISTER FO	RCLASSES						
Find Classes	Enter CRNs	Schedule an	d Options				
Summary Term: Spring 20	16 - LBK Med and (3SBS					
Title		Ŧ	Details	Hours	CRN	Schedule Type	G
Advanced Ce	II Biology		GBCM 6320, 001	3	20881	Lecture	s
Advanced Tra	aining in Ultrasound		GGMS 5007, 001		20965	Laboratory	S
Educational F	Project in Biomedica	I Sciences	GGMS 5310, 001	3	20956	Independent Study	S
Research			GGMS 7000, 001		20957	Research	s
Responsible	Conduct of Researc	<u>h</u>	GSBS 5101, 001	1	20905	Lecture	s
Topics in Gra	duate Medical Scier	nces	GGMS 5099, 005	(1)	20992	Lecture	s
Total Hours Re	egistered: 10 Billin	ng: 10 CEU: 0	Min: 0 Max: 17				

9. Click on the underlined number of the course hours. A text box will open and you may enter the correct number of hours (usually between 1 to 9 hours depending on course).

10. After hours are changed, press the submit button on the bottom right of the screen.

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ducational Project in Biomedical Sciences	GGMS 5310, 001	3	20956	Independent Study	Standard Grading	Graduate Biomedical Scie	None	12/15/2015	Registered	Registered on Web1
	GGMS 7000, 001	23	20957	Research	Standard Grading	Graduate Biomedical Scie	Note -	12/15/2015	Registered	Registered on Web1
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- 11. Your changes will now be saved. If you encounter any errors, please let your student affairs advocate know so they may assist you with your registration issue.
- 12. To view holds:

Action Items Manage My Enrollment

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Registration

Add or Drop Classes

Section Search Tool

DegreeWorks (Firefox or Internet Explorer Recommended)

Schedule Builder

Look Up Classes

Student Attendance **New**

Registration Status (Dates & Holds)

Request Enrollment Verification

Legacy Registration